

# TOWN OF BENNINGTON SIGN PERMIT APPLICATION

Application is hereby made for the issuance of a permit under the Town of Bennington Sign Ordinance for the erection, alteration, display and registration of a sign as described below **and on plans or drawings accompanying this application.**

**State permits may be required for this project. Call 802-786-5915 to speak to the State Permit Specialist before beginning any construction.**

Sign Location (Address) \_\_\_\_\_ Zoning Class. \_\_\_\_\_  
 Applicant \_\_\_\_\_ Address \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 Land Owner \_\_\_\_\_ Address \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 Name of Business \_\_\_\_\_  
 Address \_\_\_\_\_ Telephone \_\_\_\_\_  
 Estimated Cost \$ \_\_\_\_\_

Description of Sign: (Include a sketch showing sign and location whether attached to building or freestanding)

<b>A. Size of Sign</b> _____ <b>sq. ft.</b>	<b>E. Height from ground to bottom of sign</b> _____ <b>ft.</b>
<b>B. Material used</b> _____	<b>F. Height from ground to top of sign</b> _____ <b>ft.</b>
<b>C. Describe lighting if any</b> _____ _____	<b>G. Lineal footage of building facing right of way</b> _____ <b>ft.</b>
<b>D. Setback from Property Line/Sidewalk</b> _____ <b>ft.</b>	<b>H. Square footage of signage already existing on the property</b> _____ <b>sq. ft.</b>

Date: \_\_\_\_\_ Signature \_\_\_\_\_  
Owner/Authorized Agent

The fee for this sign permit, made payable to the **Town of Bennington** for processing this application must accompany this form. **0-10 sq.ft \$20.00 \* 11-20 sq.ft \$40.00 \* 21 and up \$2.50 per sq.ft.**

**FOR USE BY ZONING ADMINISTRATOR**

Application No. S \_\_\_\_\_ Date Received \_\_\_\_\_ Fee Paid \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Referred to DRB \_\_\_\_\_

Reason for approval/denial \_\_\_\_\_

Date of Decision \_\_\_\_\_ Zoning Administrator \_\_\_\_\_

## *Application to the Historic Preservation Commission*

*July 10, 2007*

Property or business owners wishing to erect a new sign or make facade changes within the Central Bennington Historic District must first submit their application to the Historic Preservation Commission for comment prior to review by the Development Review Board. The HPC review process is intended to maintain and improve the historic quality of Downtown Bennington. We appreciate your help with this effort. To facilitate this process, please submit the following information with your application to the Bennington HPC:

### *For New Signage:*

- 8" x 10" or larger photos of existing building or location;
- 8" x 10" or larger photos or drawings showing placement of new signage on existing building. A digitally enhanced photo is preferred that shows the actual placement, scale, design and color of the signs, but a hand-rendered drawings is acceptable;
- Color samples for the new signage;
- Material sample or material description for new signage;
- Any other information that would aid the HPC commissioners visualize the new sign that may be useful in making a decision or recommendation.

### *For Façade Changes:*

- 8" x 10" or larger photos of existing building or location;
- 8" x 10" or larger historic photos of building or location, if readily available;
- Architectural plans including all elevations, if available and appropriate;
- Floor plans and landscape plans, if available and appropriate;
- Specification sheets, architectural drawings, or photos of replacement windows, doors, roof or other materials, if appropriate;
- Sample replacement windows or other replacement materials, if available;
- Color palette of the proposed design scheme;
- Anything else that would help HPC commissioners visualize the proposed, existing or historic features of the building.

For further information about your historic neighborhood and guidance on appropriate sign and design changes, please consult *Time and Place in Bennington: A Handbook for the Central Bennington Historic District*. The handbook is available in the town offices and at the Bennington Free Library.

If you have any questions or if you would like to arrange for a preliminary meeting with the HPC to discuss your project prior to submitting your application, contact Scott Murphy at 442-1037.